

April 3, 2014

The Board of Public Works & Safety met at 4:00 p.m. on the above date in the Meeting Room at City Hall Annex with Mayor Tucker presiding and members Jeffries and Curtis attending. Others attending were Lt. Angel; Chief Dixon; Comm. Dieterle; Supt. Givens; Dave Campbell – Bernardin Lochmueller & Associates; Pam Robinson – Mount Vernon Democrat; and arriving during the meeting Lois Gray – Posey County News.

Mayor Tucker called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. He added if not, he entertains a motion to waive their reading and to approve the minutes as presented.

Board member Curtis moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker requested action on the claims presented.

Board member Jeffries moved the claims presented be allowed for payment. Seconded by Board member Curtis.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated they will now hear the reports of the Departments.

Lt. Angel stated he has no report.

Mayor Tucker asked if there were any questions ?

There were none.

Supt. Givens arrived at the meeting.

Chief Dixon stated he has no report.

Mayor Tucker asked if there were any questions ?

There were none.

Supt. Givens reported a lot of rain. He then stated in reference to Best Equipment and the VacCon truck, the pull behind is ready. He added on April 10 he would like to go up and take Danny Moss and Gene Carroll to a VacCon class, it is free. He added they will bring the pull behind back with them, but they will need a room for the night of April 9. He then stated he may also need a new connector on his truck to haul the pull behind back.

Board member Curtis relied they make adaptors.

Lois Gray arrived at the meeting.

Board member Curtis asked if there are a lot of new things going on with the VacCon truck ?

Supt. Givens replied no, he doesn't think so.

Board member Curtis asked what the school is for ?

Board member Jeffries then asked how long Mr. Moss and Mr. Carroll have been operators of this truck ?

Supt. Givens replied a long time. He then stated they need to pick the trailer up, and the class is free.

Board member Curtis stated he can't see the need to for the school since they all know how to operate the truck already, and they can just go up and come back in one day. He added he doesn't see the need for training on the VacCon truck, seeing as they have worked with the truck for 10 years.

Supt. Givens replied that is fine, they can pick up the trailer and come back. There is also some training on the pull behind. He added he didn't really want to go anyway, so he just won't go now, but the trailer is ready for pick up. They don't need to wait until the 10th to pick it up, it is ready now. The training on the pull behind would be beneficial. He then stated if he went, he could probably get some CEU's for himself, but again, he doesn't really want to go.

Board member Curtis stated if they need training.....

Supt. Givens stated no, that is fine.

Board member Curtis stated he has no problem with training on the new equipment.

Supt. Givens asked but there is no over night stay, correct ?

Board member Curtis agreed and added they should already know how to work on the VacCon truck and don't need that training.

Board member Jeffries stated if training on the new equipment is like four hours or so, maybe, but if it is only a couple of hours, they need to come home.

Board member Curtis agreed.

Board member Jeffries stated Supt. Givens needs to find out how long the training will be on the pull behind.

Supt. Givens replied probably an hour or two.

Mayor Tucker stated so the intent is to leave the VacCon truck there for repairs and pick up the pull behind, train on the new equipment, and come home. Unless there is intensive training on the new equipment.

Supt. Givens again asked no overnight ? They can train on the new equipment, and then come back, and at this point, he assume is up to Mr. Moss and Mr. Carroll if they even want to do that.

Supt. Givens continued his report by stating he checked on the warranty for the work Best Equipment is going to do on the VacCon truck – 1 year on the fan; 90 days on the water pump and 30 days on the other parts. He then sated he saved \$4,000 on the pull behind by taking a demo that they had in stock, it will have the same warranty as a new one.

Supt. Givens then stated for about a year or so, Ms. Bethel, the administrative assistant and lien clerk, has been taking on more work due to the sewer liens and she would like to be compensated for the additional workload. He added the Board, in the past, was going to hire someone to do that job.

Board member Curtis asked if she is doing it on her time that she is at work ?

Supt. Givens replied she has stayed over, worked through lunch, but he isn't sure how much she actually documents that.

Board member Curtis asked what all is involved, besides sending certified letters, etc. ?

Board member Jeffries asked if she has picked up extra work ?

Mayor Tucker added she does a good job.

Supt. Givens replied not only does she doe the liens, she is also the secretary, and she has been getting overtime.

Clerk-Treasure Sitzman asked about the overtime and stated she didn't remember seeing much.

Supt. Givens replied yes, overtime.

Board member Curtis stated he would like to review the salary ordinance and actually the time to do anything like that would be at budget time, in his opinion. He then stated if the liens are requiring her to stay over, etc. she is getting overtime compensation for that.

Supt. Givens he would like to see an extra \$.50/hour actually. He stated the salary ordinance says that utility workers can earn \$.15/hr extra, for a maximum of \$.30/hr for classes approved through Ivy Tech, IDEM approved courses, or Board of Works approved seminars. He added Ms. Bethel has been to several seminars and asked if that didn't qualify for that ?

Board member Curtis replied he doesn't know. He then asked what seminars, as they have never approved for her to attend any that he can remember.

Supt. Givens replied she went to a pipeline seminar, and Call Before You Dig seminar.

Board member Jeffries asked what her status is under the salary ordinance, is she technically even eligible for the \$.15/hr ?

Board member Curtis asked if these seminars are relevant and specific to her job description ?

Board member Jeffries asked if these seminars make her any more proficient ?

Supt. Givens stated they are very important, she handles all of the calls before they dig.

Board member Curtis stated regardless of that, he still wants to look at the ordinance first.

Board member Jeffries agreed. He then stated he wants clarification on the definition of a "utility worker", that may be a City Attorney question.

Supt. Givens replied that is fine, he just told Ms. Bethel he would mention it.

Board member Jeffries asked if she had special training to do the liens ?

Supt. Givens replied no, she and he figured it out, but he is sure she would have liked that.

Clerk-Treasurer Sitzman added her office has done weed liens for years, and she knows Ms. Kissinger has helped her with some questions on the procedures as well. She then stated they may want to double check this, but she is pretty sure that according to state statute, the only people that can get a raise in the middle of the year are police and fire, and park & recreation employees – since they have their own Board.

Mayor Tucker asked if there were any questions ?

There were none.

Comm. Dieterle stated the rain garden is full right now.

Mayor Tucker asked if there were any questions ?

Board member Curtis asked about E & S Housing, how that was coming along ?

Supt. Givens replied things aren't good, they had an SSO today.

Mr. Campbell added the primary cause is gutters on the system. He stated they may have some change orders as a result. He added they may be done and out of town though before their next meeting.

Supt. Givens stated there is an issue on Lark Lane – a pipe(storm sewer) running through their sewer pipe. It has cracked the line.

Board member Curtis asked if gutters and sumps are sufficient to cause an overflow ?

Mr. Campbell replied he thinks they ARE the cause of the overflow.

Mayor Tucker stated they will do what they can.

Supt. Givens stated so far today they have had about 3" of rain. He then stated in reference to Magnolia and Mr. Clark, he has talked with Councilmen Fuelling and Hoehn and Mr. Clark – he believes he has found a guy to fix that situation that is very reasonable. He added they will be meeting at 10:00 am tomorrow to look at the situation out there. The street will need to be cut, but he thinks the best course of action is to replace that bad section of pipe with PVC.

Board member Curtis added it is the city's – fix it.

Mayor Tucker asked if there were any Legals ?

There were none.

Mayor Tucker asked if anyone in the Audience wished to address the Board ?

There was no response.

Mayor Tucker asked if there was any Old Business ?
There was none.

Mayor Tucker stated under New Business is action on the April 17 meeting.

Clerk-Treasurer Sitzman stated April 18 is a City Holiday – Good Friday – which means pay day is Thursday, April 17. They need to either move the meeting to the 16th or cancel it.

Mayor Tucker stated they are required by law to have one meeting a month, they can always call a special meeting if they need to.

Board member Jeffries moved the meeting be canceled, and that the payroll and claims be approved for payment . Seconded by Board member Curtis.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated he needs permission to use the city credit card to go to Indianapolis on April 11 for a required workshop on the Stellar Grant. He added he will be taking Attorney Higgins, some reps of BLA, and Deb Bennett Stearsman. The city will pay for his and Attorney Higgins' expenses, they will also need to go up the night before.

Board member Curtis moved permission be given to go, use city credit card and city vehicle.

Seconded by Board member Jeffries.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated if there was no further business, he entertains a motion to adjourn.

Board member Jeffries moved the meeting be adjourned. Seconded by Board member Curtis.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously and adjourned the meeting.

John Tucker
Mayor

ATTEST:

Cristi L. Sitzman
Clerk-Treasurer